



Central Mindanao University
BIDS AND AWARDS COMMITTEE
Musuan, Bukidnon

NOTICE OF AWARD

November 5, 2019

The Manager
V.S TAY, INCORPORATED
125 Magsaysay Avenue,
Davao City, Davao Del Sur

Dear Sir:

This is to inform you that your bid proposal for the **PROCUREMENT OF OFFICE SUPPLIES** which shall be funded under **Trust Fund** after having been post-qualified and declared to have obtained the Lowest Calculated Responsive Bid, has been recommended for award by the Bids and Awards Committee (BAC) of Central Mindanao University by virtue of **BAC Resolution No. GF-PB-19-046**, and the same has been approved by the Central Mindanao University thru the undersigned at the amount of **Five Hundred Eighty Three Thousand Five Hundred Fifty Nine Pesos and Forty Five Centavos Only (Php583,559.45)**. You are hereby requested to manifest your acceptance of this Notice of Award.

Relative thereto, and in accordance with the provisions of the documents and Revised R.A. No. 9184, otherwise known as the Government Procurement Reform Act and its Implementing Rules and Regulations, you are hereby instructed to submit the following documents with ten (10) calendar days from the date of your receipt of this Notice of Award to within:

A. PERFORMANCE SECURITY

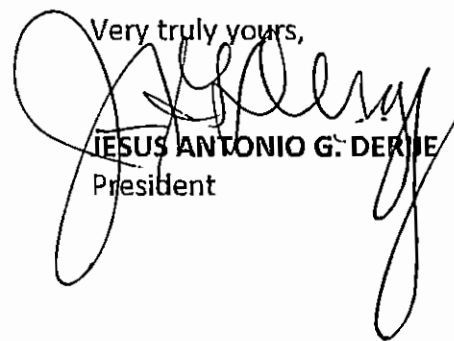
This is to be posted in favor of the Central Mindanao University, in the form of cash, manager's check, cashier's check, bank draft/guarantee confirmed by local bank, irrevocable letter of credit issued by a reputable bank, surety bond callable upon demand, issued by the Government Service Insurance System or any reputable surety or insurance company duly accredited by the Office the Insurance Commissioners, or a combination thereof **IN ACCORDANCE** with the following schedule:

FORM OF PERFORMANCE SECURITY	AMOUNT OF PERFORMANCE SECURITY (EQUAL TO PERCENTAGE OF THE TOTAL CONTRACT PRICE)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	Thirty percent (30%)
Any combination of the foregoing.	Proportionate to share of form with respect to total amount of security

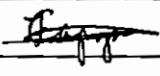
Within the same period of ten (10) days as indicated above, you are directed to enter into and execute the Goods Contract with the University.

This Performance Security shall be forfeited in favor to Central Mindanao University in the event of default on your part in the performance of any of your obligations under the Contract.

Finally, it must be noted that you shall not commence the work nor initiate the procurement of materials for the project prior to your receipt of the Notice to Proceed.

Very truly yours,

JESUS ANTONIO G. DERIVE
President

Received, Acknowledged and Accepted:

Name: PERLITA D. Capuyan
Signature: 
Date: 11-5-2019

OFFICE OF THE BIDS AND AWARDS COMMITTEE

CONTRACT OF AGREEMENT

REF. NO. GF-PB-19-046

THIS AGREEMENT made this _____ day of November, 2019 between CENTRAL MINDANAO UNIVERSITY of the Philippines (hereinafter called "the Entity") of the one part and V.S TAY,INC. at LIM BLDG. Magsaysay Avenue,Barangay 29-C (hereinafter called "the Supplier") of the other part:

Whereas, the Entity invited Bids for certain goods and ancillary services, viz., **Various Inventory Items** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Five Hundred Eighty Three Thousand Five Hundred Fifty Nine Pesos and Forty Five Centavos Only (Php583,559.45)** with the items listed below:

Item	Unit	Description	QTY	Unit Price	Total Price
1	box	CONTINUOUS FORM, 2-ply, 280mm x 241mm, carbonless	6	799.40	4,796.40
2	pad	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	354	12.00	4,248.00
3	pad	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	268	18.50	4,958.00
4	pad	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	192	16.00	3,072.00
5	jar	GLUE, all purpose, gross weight: 200 grams min	110	16.00	1,760.00
6	piece	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	146	72.00	10,512.00
7	bottle	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	396	40.00	15,840.00
8	pack	DETERGENT POWDER, all purpose, 1kg	534	48.00	25,632.00
9	piece	MOPHANDLE, heavy duty, aluminum, screw type	58	138.00	8,004.00
10	roll	TRASHBAG, plastic, transparent	72	40.00	2,880.00
11	piece	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	114	37.50	4,275.00
12	box	PENCIL, lead, w/ eraser, wood cased, hardness: HB	218	34.00	7,412.00

13	pair	SCISSORS, symmetrical, blade length: 65mm min	162	12.00	1,944.00
14	unit	BINDING AND PUNCHING MACHINE, binding cap: 50mm	3	11,450.00	34,350.00
15	unit	CALCULATOR, compact, 12 digits	130	135.00	17,550.00
16	unit	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	1	4,840.00	4,840.00
17	unit	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	41	9,271.55	380,133.55
18	unit	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	4	4,950.00	19,800.00
19	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	1,862	7.50	13,965.00
20	piece	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	1,601	7.50	12,007.50
21	piece	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	744	7.50	5,580.00
					583,559.45

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, viz.:
 - (a) the Bid Form and the Price Schedule submitted by the Bidder;
 - (b) the Schedule of Requirements;
 - (c) the Technical Specifications;
 - (d) the General Conditions of Contract;
 - (e) the Special Conditions of Contract; and
 - (f) the Entity's Notification of Award.
3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

The Common Seal of CMU, Musuan, Bukidnon was herein affixed in the presence of **JESUS ANTONIO G. DERIJE**.

Signed, sealed, and delivered by **V.S TAY,INC.** In the presence of **FERLITA O. CAPUYAN.**

Binding Signature of Entity:

Binding Signature of Entity:

JESUS ANTONIO G. DERIJE
President

Binding Signature of Supplier:

FERLITA O. CAPUYAN
Authorized Representative

Witness:

RICO A. MARIN
BAC Chairman

MARIA JAMELLAH CELESTE M. MAGALONA
Chief, Accounting Unit

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF BUKIDNON)s.s.
MUNICIPALITY OF MARAMAG)

BEFORE ME, a Notary Public for in the above jurisdiction, on this _____ day of _____ at _____ personally appeared the following, exhibiting to me following described Competent Evidence of Identity (CEI) in accordance with the 20m Rules on Notarial Practice:

Name	Competent Evidence of Identity	Date/place Issued
JESUS ANTONIO G. DERIJE		
FERLITA O. CAPUYAN		

Known to me to be the same person who executed the foregoing instrument and who acknowledge to me that the same is their free and voluntary act and deed.

This instrument refers to the Contract of Agreement consisting of (6) pages including this page, signed by the parties and their witnesses on each and every hereof and thereof, including this page whereon the acknowledgement is written.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed on every page hereof my notarial seal this _____ day of _____

NO. 632
PAGE NO. 135
BOOK NO. 4491
SERIES OF 2019

ATTY. MAICHEL RICK A. MACARAYAN
NOTARY PUBLIC
UNTIL DECEMBER 31, 2020
IBP NO. 001699 - 1-16-19 BUKIDNOI.
PTR NO. 2764005-1-16-19 BUKIDNOI.
ATTORNEY'S ROLL NO. 61863



NOTICE TO PROCEED

MS. FERLITA O. CAPUYAN

Sales Representative

VS TAY INCORPORATED

PhilGEPS Certificate # 2004-11190

125 Magsaysay Avenue,

Davao City, Davao Del Sur

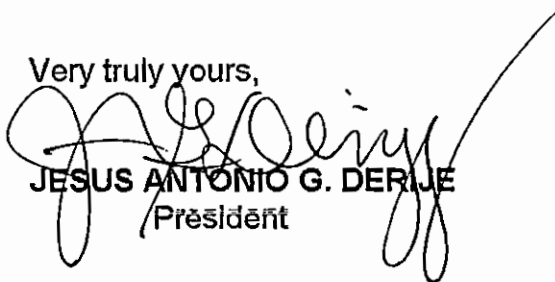
Dear Madam/Sir:

The attached Agreement having been approved, notice is hereby given to **V.S TAY, INCORPORATED** for the **PROCUREMENT OF OFFICE SUPPLIES**, may commence after receipt of this notice but not to exceed sixty (60) calendar days.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

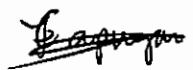
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Bids and Awards Office.

Very truly yours,



JESUS ANTONIO G. DERIJE
President

Conformed:


FERLITA O. CAPUYAN

Printed Name of Representative Over Signature

Date