

Annex 3- Report on the Aging of Cash Advance

SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES  
As of November 30, 2012

Agency Name : CENTRAL MINDANAO UNIVERSITY  
Agency Code :

Book Title : Fund 101  
Account Title : Due to Officers and Employees  
Account Code : 148

	NAME	PARTICU- LARS	REFERENCE		TOTAL AMOUNT	AMOUNT DUE				REMARKS
			CHECK	DATE		Less than 30 days	31-60 days	61-365 days	over 1 year	
Advances for Travel and Special Purposes										
1. LOCAL TRAVEL										
1	Agbalog, Carmine	Travel	572651	11/6/12	9,630.00	9,630.00				
2	Agbayani, Roy	Travel	572596	10/24/12	3,520.00		3,520.00			Liquidation pending approval
3	Aguilos, Reyno	Travel	572697	11/9/12	6,992.00	6,992.00				
4	Amoncio, Grant	Travel			6,970.00			6,970.00		Liquidation pending approval
5	Andaya, Arnie	Travel			14,150.00				14,150.00	A student officer who stopped schooling w/o clearing his/her name in the University.
6	Bojo, Perfecto	Travel	572712	11/9/12	7,810.00	7,810.00				
7	Cabigon, Ninfa	Travel	572684	11/9/12	6,992.00	6,992.00				
8	Castro, Christine Jassie	Travel			11,236.00				11,236.00	A student officer who stopped schooling w/o clearing his/her name in the University.
9	Detalla, Alnar	Travel	572594	10/24/12	4,140.00		4,140.00			Liquidation pending approval
10	Dumancas, Gamaleila	Travel	572693	11/9/12	13,990.00	13,990.00				
11	Embate, Isidro	Travel	572683	11/9/12	6,992.00	6,992.00				
12	Escarlos, Gladys	Travel	572463	10/3/12	3,140.00		3,140.00			Liquidation pending approval
13	Gealon, Marisol	Travel	638706	11/21/12	11,625.00	11,625.00				
14	Gicaraya, Aileen	Travel	572750	11/19/12	3,000.00	3,000.00				
15	Jagape, Maria Fe	Travel	572653	11/6/12	9,630.00	9,630.00				
15	Jaramillo, Celestina	Travel			1,267.00		1,267.00			Excess CA - returned in Dec. 2012
16	Juan, Reynaldo	Travel	571700	6/4/12	2,750.00			2,750.00		Liquidation pending approval
17	Lazar, Marivic	Travel	572711	11/9/12	3,590.00	3,590.00				
18	Magadan, Lorena	Graduation Exercises	572667	11/6/12	37,200.00	37,200.00				
19	Medina., Michael Arie	Travel			5,830.00	5,830.00				
20	Murillo, Wilfredo	Travel	572597	10/24/12	3,520.00		3,520.00			Liquidation pending approval

	NAME	PARTICULARS	REFERENCE		TOTAL AMOUNT	AMOUNT DUE				REMARKS
			CHECK	DATE		Less than 30 days	31-60 days	61-365 days	over 1 year	
21	Opiso, Einstine	Travel	572737	11/19/12	6,470.00	6,470.00				
22	Opiso, F	Travel			230.00		230.00			Excess CA - returned in Dec. 2012
23	Orlino, Judel	Travel	572687	11/9/12	5,610.00	5,610.00				
24	Palattaa, Victorio	Travel	572751	11/19/12	7,370.00	7,370.00				
25	Pava, Hermie	Travel	572688	11/9/12	5,610.00	5,610.00				
26	Pekitpekit, Richard	Travel	572689	11/9/12	5,610.00	5,610.00				
27	Pekitpekit, Richard	Travel	638714	11/21/12	7,080.00	7,080.00				
27	Pepito, Teresita	Travel	572754	11/19/12	4,650.00	4,650.00				
28	Prado, Nenita	Travel	572762	11/19/12	8,430.00	8,430.00				
29	Renancia, Dominga	Travel	572698	11/9/12	6,992.00	6,992.00				
30	Resullar, Ruel	Travel			3,840.00				3,840.00	A student officer who stopped schooling w/o clearing his/her name in the University.
31	Sajulga, Maria Puresa	Travel	572753	11/19/12	4,650.00	4,650.00				
32	Saniel, Jocelyn	Travel	572652	11/6/12	9,630.00	9,630.00				
33	Segumpan, Marina	Travel	572462	10/3/12	3,140.00		3,140.00			Liquidation pending approval
34	Sobradil, Marjorie	Travel			600.00		600.00			Excess CA - returned in Dec. 2012
35	Soriano, Maria Luz	Travel	572717	11/9/12	2,180.00	2,180.00				
36	Supremo, Reinerio	Travel	572723	11/9/12	6,477.00	6,477.00				
37	Tabella, Jamesir	Travel	572655	11/6/12	9,630.00	9,630.00				
38	Tan, Cheanie	Travel			13,280.00				13,280.00	A student officer who stopped schooling w/o clearing his/her name in the University.
39	Tan, Denis	Travel	572747	11/19/12	8,430.00	8,430.00				
40	Tejada, Adelfa	Travel	572654	11/6/12	9,630.00	9,630.00				
41	Villar, Ricardo	Travel			200.00		200.00			Excess CA - returned in Dec. 2012
42	Villaro, Priscilla	Travel	572482	10/4/12	1,267.00		1,267.00			Excess CA - returned in Dec. 2012
43	Villejo, Sharlene	Travel	638715	11/21/12	3,000.00	3,000.00				
44	Visayan, Bobby	Travel	572656	11/6/12	9,630.00	9,630.00				
	<b>Sub-total</b>				<b>131,006.00</b>	<b>108,449.00</b>	<b>5,437.00</b>	<b>-</b>	<b>17,120.00</b>	
	2. FOREIGN TRAVEL									
	3. SPECIAL ACTIVITIES/PROJECTS									
	<b>GRAND TOTAL</b>				<b>131,006.00</b>	<b>108,449.00</b>	<b>5,437.00</b>	<b>-</b>	<b>17,120.00</b>	

Certified Correct:

SHEILA MAE LUPKIN-POLIRAN  
OIC, Accounting Office

Approved by:

MARIA LUISA R. SOLIVEN  
Agency Head