



## NOTICE OF AWARD

**December 15, 2023**

**IRISH JOY E. CASPI**  
 Authorized Representative  
**GAKKEN (PHILIPPINES) Inc.**  
 130 GPI Bldg., Aurora Blvd. Cor. A lake St.,  
 San Juan City, Metro Manila, NCR, Philippines

Dear Madame/Sir:

This is to inform you that your bid proposal for the **Supply, Delivery & Installation of Office Equipment** which shall be funded under **Special Trust Fund** after having been post-qualified and declared to have obtained the Single Calculated Responsive Bid, has been recommended for award by the Bids and Awards Committee (BAC) of Central Mindanao University by virtue of **BAC RESOLUTION NO.ITB No.-72/STF-23**, and the same has been approved by the Central Mindanao University thru the undersigned at the amount of **Four Hundred Twenty-Seven Thousand Seven Hundred Seventy-Seven Pesos and 77/100 Only (Php427,777.77)** for item no. 2. You are hereby requested to manifest your acceptance of this Notice of Award.

Relative thereto, and in accordance with the provisions of R.A. No. 9184, otherwise known as the Government Procurement Reform Act and its 2016 Revised Implementing Rules and Regulations, you are hereby instructed to submit the following documents with ten (10) calendar days from the date of your receipt of this Notice of Award to within:

### A. PERFORMANCE SECURITY

This is to be posted in favor of the Central Mindanao University, in the form of cash, manager's check, cashier's check, bank draft/guarantee confirmed by local bank, irrevocable letter of credit issued by a reputable bank, surety bond callable upon demand, issued by the Government Service Insurance System or any reputable surety or insurance company duly accredited by the Office the Insurance Commissioners, or a combination thereof **IN ACCORDANCE** with the following schedule:

FORM OF PERFORMANCE SECURITY	AMOUNT OF PERFORMANCE SECURITY (EQUAL TO PERCENTAGE OF THE TOTAL CONTRACT PRICE)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Five percent (5%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security; and/or	Thirty percent (30%)



## NOTICE OF AWARD

December 18, 2023

IRISH JOY E. CASPI  
 Authorized Representative  
**GAKKEN (PHILIPPINES) Inc.**  
 130 GPI Bldg., Aurora Blvd. Cor. A Lake St.,  
 San Juan City, Metro Manila, NCR, Philippines

Dear Madam/Sir,

This is to inform you that your bid proposal for the **Supply, Delivery & Installation of Office Equipment** which shall be funded under Special Trust Fund after having been post-qualified and declared to have obtained the Single Calculated Responsive Bid, has been recommended for award by the Bids and Awards Committee (BAC) of Central Mindanao University by virtue of BAC RESOLUTION NO. 18-75/STF-23 and the same has been approved by the Central Mindanao University thru the undersigned at the amount of Four Hundred Twenty-seven thousand seven hundred seventy-seven Pesos and 77/100 Cents (Pp427,777.77) for item no. 2. You are hereby requested to manifest your acceptance of this Notice of Award.

Relative thereto, and in accordance with the provisions of R.A. No. 9154, otherwise known as the Government Procurement Reform Act and its 2016 Revised Implementing Rules and Regulations, you are hereby instructed to submit the following documents within (10) calendar days from the date of your receipt of this Notice of Award to wit:

### A. PERFORMANCE SECURITY

This is to be posted in favor of the Central Mindanao University in the form of cash, treasury check, cashier's check, bank draft, or letter of credit confirmed by local bank, irrevocable letter of credit issued by a reputable bank, surety bond callible upon demand, issued by the Government Surety Insurance System or any reputable surety or insurance company duly accredited by the Office of Insurance Commissioners, or a combination thereof. IN ACCORDANCE with the foregoing, specify:

AMOUNT OF PERFORMANCE SECURITY (PERCENT OF CONTRACT TOTAL)	FORM OF PERFORMANCE SECURITY
Five percent (5%)	Cash or cashier manager's check issued by a Universal or Commercial Bank
	Bank draft, irrevocable letter of credit issued by a Universal or Commercial Bank. Provided, however, that it shall be confirmed or authorized by a Universal or Commercial Bank if issued by a foreign bank.
Three percent (3%)	Surety bond callible upon demand issued by a surety or insurance company duly accredited by the Insurance Commission or authorized to issue such security, or letter

Within the same period of ten (10) days as indicated above, you are directed to enter into and execute the Goods Contract with the University.

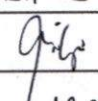
This Performance Security shall be forfeited in favor to Central Mindanao University in the event of default on your part in the performance of any of your obligations under the Contract.

Finally, it must be noted that you shall not commence the work nor initiate the procurement of materials for the project prior to your receipt of the Notice to Proceed.

Very truly yours,

  
**ROLITO G. EBALLE, Ph.D.**  
University President

Received, Acknowledged and Accepted:

Name: IRISH JOY CASPI  
Signature:   
Date: 12-27-23



**NOTICE TO PROCEED**

10 JAN 2024

**IRISH JOY E. CASPI**

Authorized Representative  
 GAKKEN PHILIPPINES INC.  
 130 GPI Bldg. Aurora Blvd. Cor.  
 A Lake St., San Juan City,  
 Metro Manila, NCR, Philippines

**Dear Mr. Caspi:**

The attached Contract of Agreement with reference No. **COA-72ASTF-23** having been approved, notice is hereby given to **GAKKEN PHILIPPINES INC.** that work may commence effective after the receipt of this notice, on the procurement of **SUPPLY AND DELIVERY OF VARIOUS OFFICE EQUIPMENT**. Thus, you shall be responsible in performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Unit, Central Mindanao University, Musuan Bukidnon.

Very truly yours,

  
**ROLITO G. EBALLE, Ph.D.**  
 University President

I acknowledge receipt of this notice on: 1-10-24  
 Name of the Representative of the Bidder: IRISH JOY CASPI  
 Authorized Signature: 